

State Plan Amendment Submission and Processing for State Medicaid Agencies

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Today's Hosts & Presenters

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Introduction

- Each state and territory is required to have a Medicaid State Plan, that documents:
 - who is eligible,
 - what services are covered, and
 - how the state will reimburse providers.
- To make changes to a State Plan, states submit a State Plan Amendment (SPA) to CMS for approval. States and territories submit multiple SPAs each year.
- The requirements, processes, and submission systems for SPAs are complex.
- > CMCS developed this training to help our state partners understand the SPA submission requirements and submission process.

Topics

- (1) State Plan structure
- (2) SPA processing overview
- (3) SPA submission packages
 - Public notice
 - Tribal consultation
- (4) Completing the CMS 179 form
- (5) Effective date requirements
- (6) CMS review team roles
- (7) SPA submission systems

(1) Medicaid State Plan Structure

- Single State Agency Organization
- 2. Eligibility
- 3. Coverage
- 4. General Program
 Administration
- 5. Personnel Administration
- 6. Financial Administration
- 7. General Provisions
- 8. MAGI
- 9. MACPro

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Att 2.2-A B23	Presumptive Eligibility for Children
Att 2.2-A B24	Individual < 21 in foster care
Att 2.2-A B25	Breast or cervical cancer
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(2) SPA Processing Overview-(1/2)

• SPA processing starts with CMS staff review of the submission for compliance with statutory and regulatory requirements. CMS staff may have questions after their initial review of the submission, and may provide technical assistance to the state. In turn, the state staff provide responses to CMS questions and revised documents. This cycle may happen multiple times before the final version of the SPA is compliant with relevant statutes and regulations.

15- Day Call

Upon submission, the CMS review team offers to schedule an introductory call to allow the state to provide an overview of the submission and any critical timelines. These calls simplify the initial CMS review, allow CMS to communicate any areas of incomplete information, and identify major policy issues, which can help shorten processing time.

(2) SPA Processing Overview-(2/2)

- Under section 1915(f) of the Social Security Act, CMS must approve, disapprove, or request additional information on a SPA within 90 days of submission or the amendment is deemed approved.
- For Medicaid, the 90-day time period can be stopped only once by a formal, written request for additional information (RAI) from CMS. Upon receipt of the formal RAI response from the state, a new 90-day clock is initiated.
- CMS can also request additional information informally, which is called issuing clarification. Informal clarification requests do not stop the 90-day clock.
- States can withdraw SPA submissions at any point during the review process.

(2) SPA Processing Overview The 90-Day Clock(s)



The 15-day call takes place; state staff provide a high-level overview of the SPA. Informal questions and responses are typically sent during this period.

First 90-Day Clock

When there is sufficient information to approve a SPA during the first 90-day clock, no RAI is issued and there is no second clock.

RAI Issued

Approved

The 90-day clock stops the day that CMS issues the RAI.

Off the Clock

RAI Responses Submitted

The 2nd 90-day clock starts the day the state submits responses to the RAI.

Second 90-Day Clock

SPA

SPA

Approved

(3) SPA Submission Packages

• SPA submission packages must include the following:

Submission System	Pages	CMS 179 Form
OneMAC	State Plan Pages	CMS 179 Form
MACPro	Reviewable Units	Submission Summary
MMDL	PDF Forms	Summary Page (CMS 179)

- SPAs must also include:
 - Documentation of public notice (if required)
 - Documentation of tribal consultation (if required by the State's approved tribal consultation SPA)
- Depending on the type of submission, additional documents may be required.

(3) SPA Submission Packages Public Notice Requirements-(1/2)

- Documentation of public notice is required for SPAs that:
 - Changes methods and standards for setting payment rates (42 CFR 447.205)
 - Establish or modify Medicaid premiums and cost-sharing (42 CFR 447.57(c))
 - Establish or modify an ABP (42 CFR 440.386)
- The public notice timelines and content requirements for these 3 types of SPAs are different. Review the relevant regulations carefully to ensure you understand the requirements.

(3) SPA Submission Packages Public Notice Requirements-(2/2)

- Public notice timing will impact the effective date of the SPA. It is important to plan in advance to avoid effective date delays resulting from incomplete or late public notice.
- Further resources and details about federal public notice requirements for SPAs affecting Medicaid payment rates can be found in the June, 2016 CMCS Informational Bulletin.
- Please consult with your CPOC in advance if you have questions about federal public notice requirement for a specific SPA.

(3) SPA Submission Packages Tribal Consultation-(1/2)

- Federal law and CMS guidance require states to solicit advice from Indian Health Care Providers before submitting SPAs to CMS:
 - Section 1902(a)(73) of the Social Security Act
 - 42 CFR 431.408
 - SMDL #01-024
- The State plan must describe the process for soliciting advice prior to submission on matters that have a direct impact on Indians, Indian Health Programs, or Urban Indian Organizations, such as Medicaid SPAs, 1915 waivers, CHIP programs, and 1115 demonstrations. All State plans have a description of their tribal consultation requirements and process in Section 1.4-Adminstration.
- States must include documentation of tribal consultation in the SPA submission package when required.

(3) SPA Submission Packages Tribal Consultation-(2/2)

STATE PLAN UNDER TITLE XIX OF THE SOCIAL SECURITY ACT

State:

Tribal Consultation Requirements

Section 1902(a)(73) of the Social Security Act (the Act) requires a State in which one or more Indian Health Programs or Urban Indian Organizations furnish health care services to establish a process for the State Medicaid agency to seek advice on a regular, ongoing basis from designess of Indian health programs, whether operated by the Indian Health Service (HIS). Tribes or Pribal organizations under the Indian Self-Determination and Education Assistance Act (ISDLAA), or Urban Indian Organizations under the Indian Health Care Improvement Act (IIICIA). Section 2107(c)(1) of the Act was also amended to apply these requirements to the Childran's Health Insurance Program (CHIP). Consultation is required concerning Medicaid and CHIP matters having a direct impact on Indian health programs and Urban Indian organizations.

Please describe the process the State uses to seek advice on a regular, ongoing basis from federally-recognized cubes, Indian Health Programs and Urban Indian Organizations on matters related to Medicaid and CHIP programs and for consultation on State Plan Amendments, waiver proposals, waiver extensions, waiver amendments, waiver renewals and proposals for demonstration projects prior to submission to CMS. Please include information about the frequency, inclusiveness and process for seeking such advice.

has three different tribal previder types including 638 tribal facilities, facilities operated by the Indian Health Service, and Urban Indian clinics (This collective group is referred to as Indian Tribal Units FTUs). The agency has quarterly meetings with all of the Indian Health Service business office managers, and meets on an as needed hasis with any of the three tribal provider types, as well as conducts site visits and trainings as needed. Additionally, the agency hosts an annual tribal consultation meeting each year in which all tribal provider types are invited.

In regard to rule, waiver implementations or renewals, state plan changes, and demonstrations projects, the agency issues an FFEU Public Notice provider letter to each IFEU provider(s) advising them of all proposed rule, waiver implementations or renewals, state plan changes, and demonstrations projects, and/or state plan changes. The IFEUs are encouraged to offer feedback on proposed changes. The letter is also posted to our public website under IFEU Public Notification which is a designated place for IFEUs updates and information. The agency also has a proposed rule change page on our public website that allows public comment on proposed rule charges and offers web alerts for future updates and comment upportunities. Notification to tribes for consultation under normal circumstances is provided at least 60 days prior to a rule change or waiver/SPA submission. In the event of abnormal circumstances (such as, but not exclusive to Federal Regulatory changes, judgments thum lawsuits, etc.). IFEUs are given as much notice for consultation as possible; if such an abnormal process has been identified, notification to tribes for consultation could be as short as 14 days prior to submission of the waiver implementations or renewals, state p an changes, and/or demonstratious projects, in conjunction with email notification to the IFTUs of the proposed changes.

Please describe the consultation process that occurred specifically for the development and submission of this State Plan Amendment, when it occurred and who was involved.

The agency developed and issued a survey and letter to EFFUs to ascernant if the tribes were satisfied with the current process and to offer suggestions for improvement. Of the respondents, approximately 80% indicated that they were satisfied or very satisfied with the current process.

Revised 12-01-10

	STATE OF (
I/T/U Public Notice 2020-02	_	
Feb. 13, 2020		
RE: Amendments	Proposed Ru	le, State Plan, and Waive
Dear Tribal Representative:		
consultation meeting on March 3, Boardroom loo invites you to attend this meeting, The Agency is committed to active		garding the proposed changes ents during the decision-making
Enclosed are summaries of the cureview, the summaries describe the	urrent proposed rules, state plan, are purpose of each change.	nd wa'ver amendments for you
implementation, proposed changes	ly proposed changes and have must obtain budget authorization an wal and Governor approval must be	d approval by the Board
Page. The stakeholders an opportunity to rev ensure that you stay informed of	oposed changes on the Agency's see public website pages are designed and make comments regarding proposed policy changes, you may proposed policy changes are posterned.	ned to give all constituents and g upcoming policy changes. To y sign up for web alerts to be
reasonable amount of time to respon	with tribal governments and will p and to this notification. If you have ar se use the online comment system for Page.	ny questions or comments abou
Sincerely,		
Si		
Director, Tribal Government Relation	ons	
<u></u>		

TN 13-19 Supersedes TN Approval Date 9/19/16

Effective Date __10/1/13

(3) SPA Submission Packages Reimbursement

- SPAs that include reimbursement pages (in Attachments 4.19-A, 4.19-B, or 4.-19-D) must include answers to the <u>Standard Funding</u>

 <u>Questions</u>
- Many useful tools and documents related to Reimbursement SPAs are available on <u>Medicaid.gov</u>, including a Fee For Service SPA Submission Package Completeness Checklist.

(4) The CMS-179 Form-(1/3)

- A completed CMS-179, or Submission Summary for SPAs submitted using MMDL or MACPro, must be included with all SPA packages.
- The CMS-179 form provides pertinent SPA and budget information.
- A fillable <u>CMS-179 Form</u> and instructions for completing it are posted on Medicaid.gov

(4) The CMS-179 Form-(2/3)

DEPARTMENT OF HEALTH ANDHUMAN SERVICES CENTERS FOR MEDICARE & MEDICAID SERVICES	FORM APPROVED OMB No. 0938-0193
TRANSMITTAL AND NOTICE OF APPROVAL OF STATE PLAN MATERIAL FOR: CENTERS FOR MEDICARE & MEDICAID SERVICES	1. TRANSMITTAL NUMBER 2. STATE 2. STATE S. T 3. PROGRAM IDENTIFICATION: TITLE OF THE SOCIAL SECURITY ACT XIX XXI
TO: CENTER DIRECTOR CENTERS FOR MEDICAID & CHIP SERVICES DEPARTMENT OF HEALTH AND HUMAN SERVICES	4. PROPOSED EFFECTIVE DATE 01/01/2023
5. FEDERAL STATUTE/REGULATION CITATION 1905(a)(13) of the Social Security Act; 42 CFR 440.130	6. FEDERAL BUDGET IMPACT (Amounts in WHOLE dollars) a. FFY 2023 \$ 1,000 b. FFY 2024 \$ 2,000
7. PAGE NUMBER OF THE PLAN SECTION OR ATTACHMENT Attachment 3.1A, #13, pages 1-5 Attachment 4.19B, #13, page 2 NEW Each state has its own way of numbering and organizing state plan pages; your state's page numbers may not look like this!	8. PAGE NUMBER OF THE SUPERSEDED PLAN SECTION OR ATTACHMENT (If Applicable) Attachment 3.1A, #13, pages 1-5
SUBJECT OF AMENDMENT This amendment adds coverage and reimbursement of Tobacco Co	essation Counseling.

(4) The CMS-179 Form-(3/3)

INSTRUCTIONS FOR COMPLETING FORM CMS-179

Use Form CMS-179 to transmit State plan material to the Center for Medicaid & CHIP Services for approval. Submit a separate typed transmittal form with each plan/amendment.

- Block 1 Transmittal Number Enter the State Plan Amendment transmittal number. Assign consecutive numbers on a calendar year basis with the first two digits being the two-digit year (e.g., 21-0001, 21-0002, etc.), Because states have different state fiscal years, a calendar year is required for consistency.
- Block 2 State Enter the two-letter abbreviation code of the State/District/Territory submitting the plan material.
- Block 3 Program Identification Enter the applicable Title of the Social Security Act (Title XIX Medicaid or Title XXI CHIP).
- Block 4 Proposed Effective Date Enter the proposed effective date of material. The effective date of a new plan may not be earlier than the first day of the calendar quarter in which an approvable plan is submitted. With respect to expenditures for assistance under such plan, the effective date may not be earlier than the first day on which the plan is in operation on a statewide basis or earlier than the day following publication of notice of changes.
- Block 5 Federal Statute/Regulation Citation Enter the appropriate statutory/regulatory citation.
- Block 6 Federal Budget Impact 6(a) IN WHOLE DOLLARS, NOT IN THOUSANDS, Enter 1st Federal Fiscal Year (FFY) impacted by the SPA & estimated Federal share of the cost of the SPA for 1st FFY. The first FFY should be the FFY inclusive of the earliest effective date of any amended payment language; 6 (b) - Enter 2nd FFY impacted by the SPA & estimated Federal share of the cost for 2nd FFY. In general, the estimates should include any amount not currently approved in the state's plan for assistance.
- Block 7 Page No.(s) of Plan Section or Attachment Enter the page number(s) of plan material amended and transmitted. If additional space is needed, use bond paper. New pages should be included in Block 7, but not in Block 8.
- Block 8 Page No.(s) of the Superseded Plan Section or Attachment (if Applicable) Enter the page number(s) (including the transmittal number) that is being superseded. If additional space is needed, use bond paper. Deleted pages should be included in Block 8, but not in Block 7
- Block 9 Subject of Amendment Briefly describe plan material being transmitted.
- Block 10 Governor's Review Check the appropriate box. See SMM section 13026 A
- Block 11 Signature of State Agency Official Authorized State official signs this block.
- Block 12 Typed Name Type name of State official who signed block 11.
- Block 13 Title Type title of State official who signed block 11.
- Block 14 Date Submitted Enter the date that the state transmits plan material to CMCS. Unless the state officially withdraws this SPA and then resubmits it, this date should not be revised. Documentation of version revisions will be maintained in the CMCS administrative record.
- Block 15 Return To Type the name and address of State official to whom this form should be returned.
- Block 16-22 (FOR CMS USE ONLY).
- Block 16 Date Received Enter the date plan material is received by CMCS. This is the date that the submission is received by CMCS via the subscribed submission process.
- Block 17 Date Approved Enter the date CMCS approved the plan material.
- Block 18 Effective Date of Approved Material Enter the date the plan material becomes effective, if more than one effective date, list each provision and its effective date in Block 22 or attach a sheet.
- Block 19 Signature of Approving Official Approving official signs this block.
- Block 20 Typed Name of Approving Official Type approving official's name.
- Block 21 Title of Approving Official Type approving official's title.
- Block 22 Remarks Use this block to reference and explain agreed to changes and strike-throughs to the original CMS-179 as submitted, a partial approval, more than one effective date, etc. If additional space is needed, use bond paper.

According to the Papersonic Reduction Act of 1995, no persons are required to respond to a collection of information unless is deplays a valid DMB control number. The valid CMB control number for this information collection is entirely to the property of the property of

(5) Effective Date Requirements-(1/2)

- In accordance with 42 CFR 430.20, the effective date of a SPA may be no earlier than the first day of the quarter it was submitted.*
 - Example Earliest possible effective date for a SPA submitted on March 31 is January 1.
- For all SPAs affecting reimbursement methods and payments, public notice must be issued at least one day prior to the effective date of the SPA.
 - Example: if public notice begins on January 1, earliest possible effective date is January 2.

^{*1915(}i) SPAs must be approved with a prospective effective date

(5) Effective Date Requirements-(2/2)

- For SPAs that make significant changes to premiums and cost-sharing, or ABPs, States must provide the public with advance notice and a reasonable opportunity to comment. SPAs cannot be submitted to CMS prior to the end of this reasonable opportunity period.
- The general rule about effective dates being no earlier than the first day of the quarter in which a SPA is submitted also applies to these types of SPAs.
- There are also special requirements relating to the content of public notice for these types of SPAs; review the regulations at 42 CFR 447.57(c) and 42 CFR 440.386.

(6) CMS Review Team Roles-(1/2)

- The Center for Medicaid and CHIP Services (CMCS) is responsible for the policy development, operations and oversight of Medicaid, CHIP and BHP.
- CMCS is a center within CMS that is organized into Groups; Groups are further organized into Divisions.
- SPA review teams are comprised of members from one or more of the seven groups within CMCS with specific subject matter area expertise.

(6) CMS Review Team Roles-(2/2)

- CPOC (CMS Point of Contact)
 - CMS staff person who serves as the state's main point of contact during a SPA review.
 - The individual assigned the CPOC role depends on the content of the SPA.
- SMEs (Subject Matter Expert)
 - Typically, one or more CMS SMEs are assigned to the review team to address specific policy areas in the submission.
 - The SMEs assigned to the review team depend on the content of the SPA.

(6) CMS Review Team Roles Different SPAs have Different CPOCs-(1/2)

- It is most efficient if states can direct questions and other correspondence to the CPOC leading the SPA review.
- State Leads are the CPOCs for many types of SPAs, such as:
 - all disaster relief SPAs (Section 7)
 - SPAs that include both coverage (3.1 A and B) and reimbursement (4.19 A, B, or D) pages (i.e., combination SPAs)
 - Eligibility SPAs (MACPro or MMDL; Attachment 2 when submitted through OneMAC)
- Analysts from the Division of Reimbursement Review (DRR) are the CPOCs for SPAs that <u>only</u> include reimbursement pages from Attachment 4.19-A, B, or D

(6) CMS Review Team Roles Different SPAs have Different CPOCs-(2/2)

- Division of Pharmacy analysts are the CPOCs for SPAs that include pages from Attachment 3.1-A item 12a; Attachment 4.19-B item 12a; or Section 4.26.
- The CPOCs for other types of SPAs come from other CMCS Groups and Divisions. For example:
 - Managed care (Attachment 3.1F) and PACE SPAs
 (Attachment 3.1A) are led by an analyst from the Division of Managed Care Operations (DMCO)
 - 1915(i), 1915(k), and 1915(j) SPAs (various locations within Attachment 3.1A) are lead by an analyst from the Division of HCBS Operations (DHCBSO)

(7) SPA Submission Systems

SPA Submission Systems					
Medicaid Model Data Lab (MMDL)	MACPro Medicaid & CHIP Program System	one MAC			
Alternative Benefit Plan (ABP) and certain cost- sharing SPAs	Administrative, Health Homes, and most eligibility SPAs	All SPAs not submitted to MACPro or MMDL			
https://wms- mmdl.cms.gov/MMDL/faces /portal.jsp.	MACPro login-IDM homepage	https://onemac.cms.gov/			

MMDL Medicaid Model Data Lab-(1/2)

- MMDL is a web-based PDF repository used for the submission of two types of SPAs:
 - Premium and Cost Sharing –assurance of compliance with limits
 - Alternative Benefit Plans (ABPs)
- MMDL contains fillable PDF forms and implementation guides for these SPAs. The PDF forms are the actual SPA pages; the implementation guides describe the relevant regulations and policies and technical guidance.
- Access MMDL at: https://wms-mmdl.cms.gov/MMDL/faces/portal.jsp

MMDL Medicaid Model Data Lab-(2/2)

- For SPAs submitted in MMDL, correspondence between CMS and the state is conducted by email; revisions to the PDF forms are submitted in MMDL.
- For ABP SPAs, states should submit amendments to existing MMDL records rather than creating new packages.
- For cost-sharing SPAs, states should create new packages.

MMDL Home Screen-(1/2)

MMDL Medicaid Model Data Lab

Home

Logout

MMDL Modules

Select a MMDL module to begin: For the MMDL module select Login to prepare, submit, or review a state submission or Documents for resource materials.

Medicaid Payment Suspensions State Annual Report(MPS)

Access Module

MPS Documents

Balancing Incentive Program(BIP)

Access Module

BIP Documents

Health Home State Plan Amendment(HHS)

Access Module

PDF Repository

For the PDF Repository program select Login to prepare, submit, or review a State Plan Amendment; PDF Forms to download the forms to complete; or Implementation Guides to review the resource materials.

Medicaid State Plan Eligibility

Access Module

Eligibility PDF Forms

Eligibility Implementation Guides

Children's Health Insurance Program (CHIP) Eligibility

Access Module

CHIP PDF Forms

CHIP Implementation Guides

MMDL Home Screen-(2/2)

Medicaid Alternative Benefit Plan

Access Module

ABP PDF Forms

ABP Implementation Guides

Medicaid Premiums and Cost Sharing

Access Module

Premiums and Cost Sharing PDF Forms

Premiums and Cost Sharing Implementation Guides

Documentation

CMS Upload Approval Letter Instructions

State Download Approval Letter Instructions

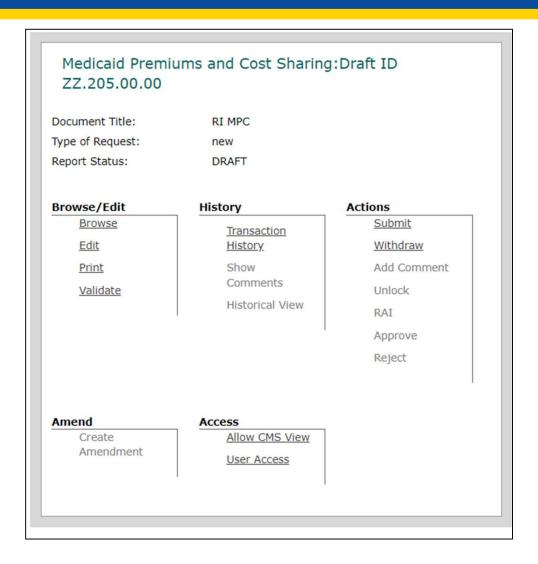
CMS Instructions for Reports

MMDL Access Module

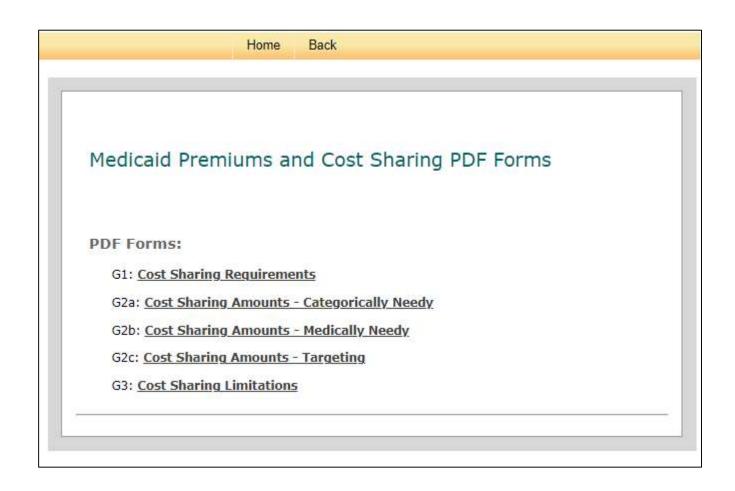
Medicaid Premiums and Cost Sharing Finder

State Submission #	Draft ID	Submission title	
ZZ	ZZ.205	RIMPC	Active Detail
ZZ	ZZ.243	ZZ MPC	Active Detail
ZZ	ZZ.281	ZZ MPC	Active Detail
ZZ	ZZ.330	ZZ MPC- 1/29/2021	Active Detail
ZZ	ZZ.337	ZZ MPC	Active Detail
ZZ	ZZ.342	ZZ MPC	Active Detail
ZZ	ZZ.345	ZZ MPC	Active Detail
ZZ	ZZ.355	Cathy's Test MPC SPA	Active Detail
ZZ	ZZ.358	ZZ MPC	Active Detail
ZZ	ZZ.046	ZZ MPC	Active Detail
ZZ	ZZ.048	ZZ MPC	Active Detail
ZZ	ZZ.055	ZZ MPC	Active Detail

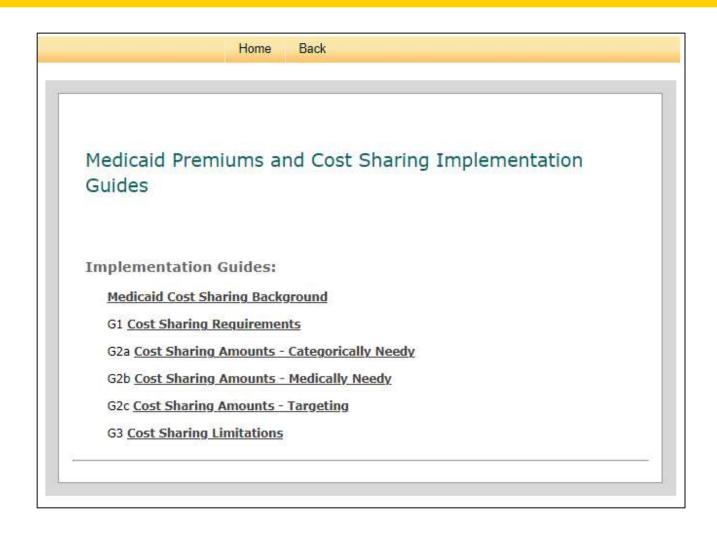
MMDL "Active" SPA Screen



MMDL Forms



MMDL Implementation Guides



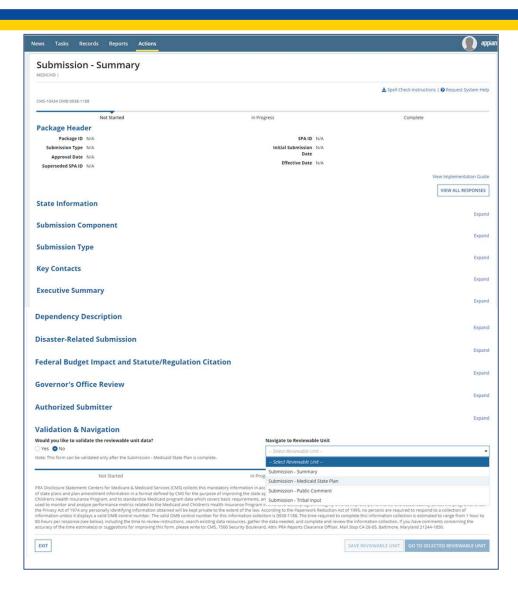


- MACPro is a web-based application for the submission, review, and disposition of three types of SPAs:
 - Administration
 - Eligibility
 - Health Homes
- Instead of SPA pages, MACPro contains Reviewable Units (RUs) with structured data forms.
- All SPA related actions are conducted in the system, including:
 - CMS requests for clarification and state responses,
 - Reviewable Unit revisions,
 - Formal RAIs and state formal response to RAI, and
 - Draft SPA submissions
- Access MACPro at: <u>MACPro</u>

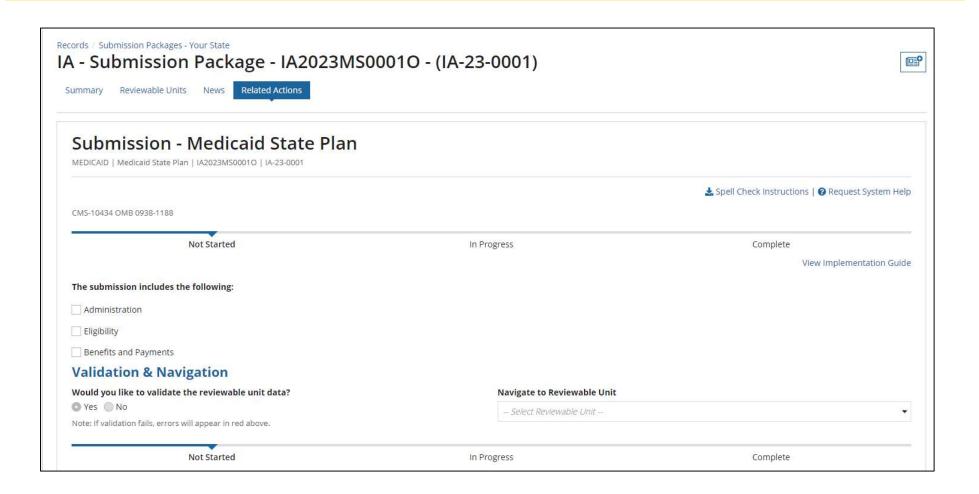
MACPro Login Screen



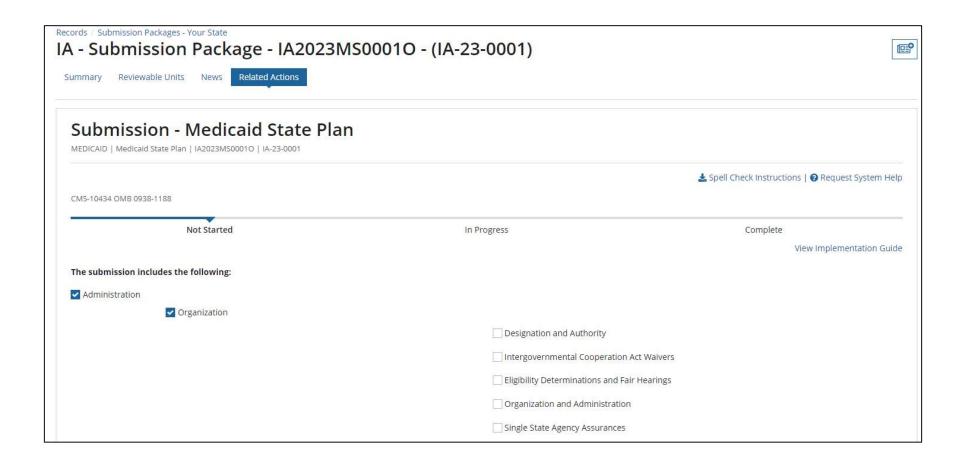
MACPro Submission Summary RU



MACPro Medicaid State Plan RU



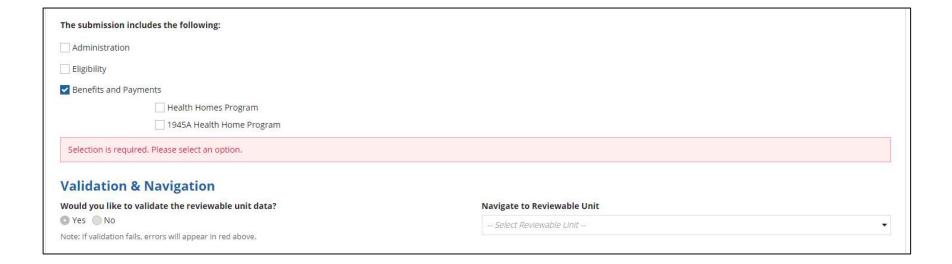
Administration RUs



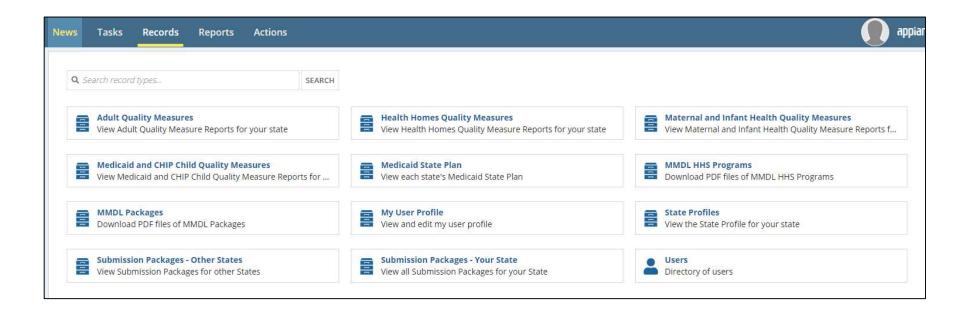
Eligibility RUs

The submission includes the following:	
Administration	
✓ Eligibility	
✓ Income/Resource Methodologies	
	Eligibility Determinations of Individuals Age 65 or Older or Who Have Blindness or a Disability
	MAGI-Based Methodologies
	Non-MAGI Methodologies
	More Restrictive Requirements than SSI under 1902(f) - (209(b) States)
Selection is required. Please select an option.	
✓ Income/Resource Standards	
	AFDC Income Standards
	Medically Needy Income Level
	Handling of Excess Income (Spenddown)
	Medically Needy Resource Level
Selection is required. Please select an option.	
Mandatory Eligibility Groups Optional Eligibility Groups Non-Financial Eligibility Eligibility and Enrollment Processes	

Health Homes RUs



MACPro Records Menu



MACPro – Finding & Modifying a Submission Package







Eligibility & Administration SPAs (1/2)

- Most eligibility SPAs are submitted to MACPro, including:
 - All mandatory and optional eligibility groups
 - Financial methodologies used to determine eligibility,
 - Income and resource standards used to determine eligibility
 - Presumptive eligibility
- This means that most of the SPAs that would have previously included pages from Section 2, Attachments 2.2-A, or 2.6-A in the paper State Plan; or A1-A3, or any MAGI page in MMDL, are submitted using the corresponding MACPro RUs.



Eligibility & Administration SPAs (2/2)

- CMS published 2 crosswalk documents that are useful tools to understand which eligibility sections are included in the different MACPro RUs, what parts of the paper State Plan they correspond to, and which eligibility sections are still submitted using the "paper-based" pages:
 - Crosswalk from MACPro to Paper-Based State Plan and MMDL
 - Crosswalk from Paper-based State Plan to MACPro and MMDL
- CMS eligibility subject matter experts are available to provide technical assistance on questions on eligibility submission packages.

Eligibility SPAs NOT Submitted to MACPro

- OneMAC (paper-based) SPAs
 - Post-Eligibility Treatment of Income (PETI) (Attachment 2.6-A)
 - Third Party Liability (TPL) (Attachment 4.22)
 - Express Lane Eligibility (ELE) (Attachment 2.1)
 - Cost-sharing and premium elections and methodologies
 (Attachments 2.6 and 4.18)
- MMDL SPAs
 - assurances of compliance with limits on cost-sharing and premiums (G1)



One MAC -(1/2)

- OneMAC is a submission portal for "paper-based" SPAs and formal responses to RAIs.
- Responses and revisions related to informal questions (clarifications) are submitted directly to the SPA's CMS Point of Contact via email.
- Detailed information about the OneMAC submission process, onboarding materials, and helpdesk information are available in the FAQs tab on onemac.cms.gov (log-in is not required to access these resources).

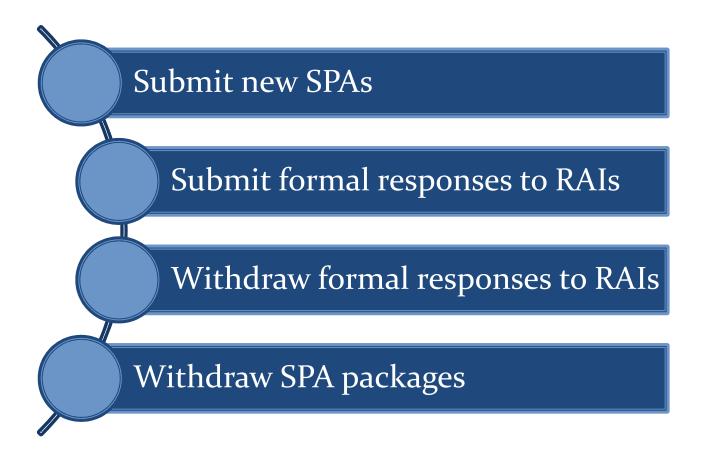


One MAC -(2/2)

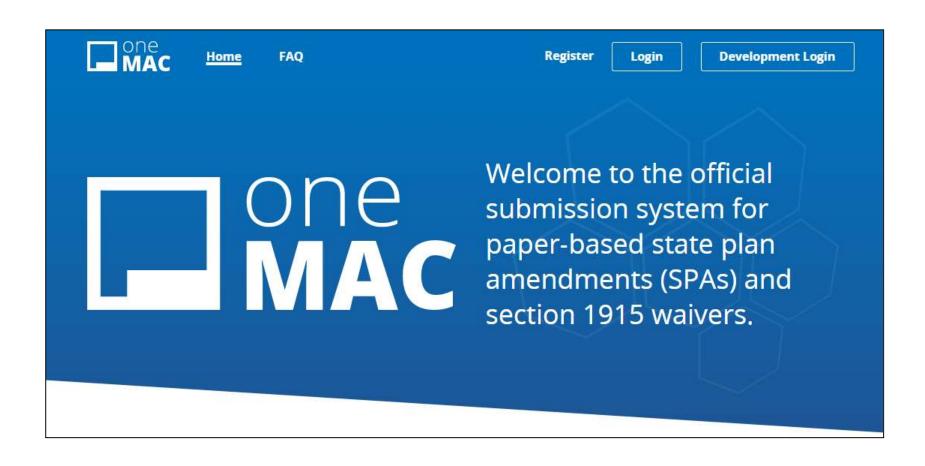
• OneMAC user roles for state users:

OneMAC Role	Actions	Role Approver
State Submitter	Creates new paper-based submissions, submits packages, submits official RAI responses to CMS for review, withdraws SPA packages, and withdraws official RAI responses: •Medicaid SPAs •1915(b) waivers •1915(c) waivers	State System Administrator
State System Administrator	Reviews and acts on State Submitter user role requests and system access, has all State Submitter permissions (above)	CMS Role Approver

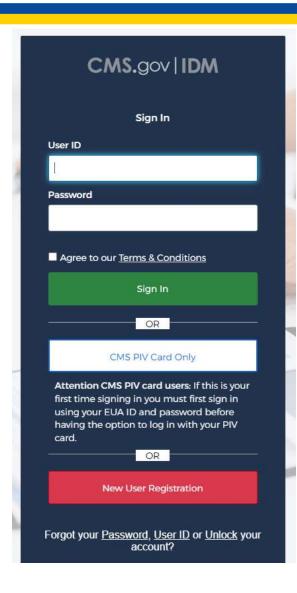
Current Available OneMAC Actions



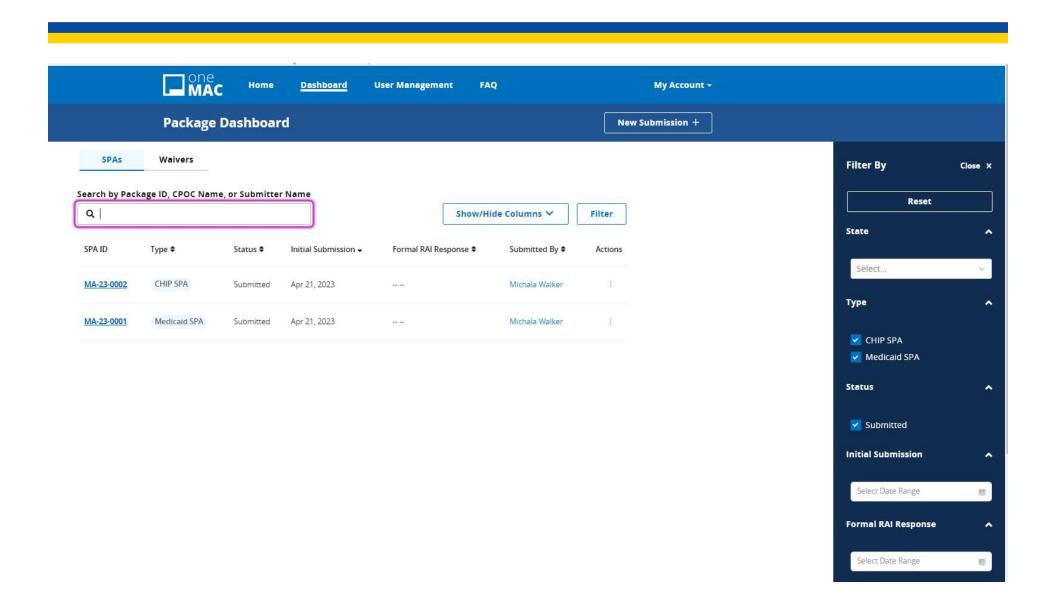
OneMAC - Log In-(1/2)



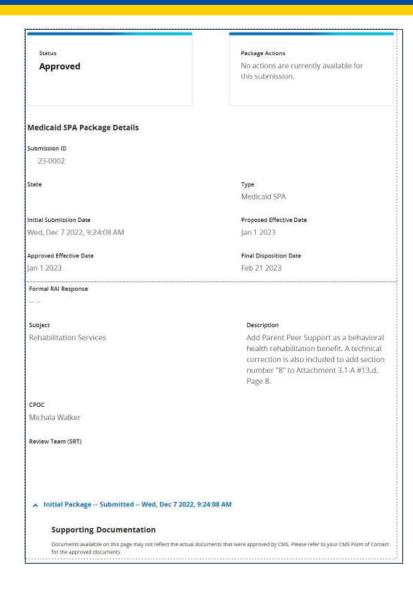
OneMAC - Log In-(2/2)



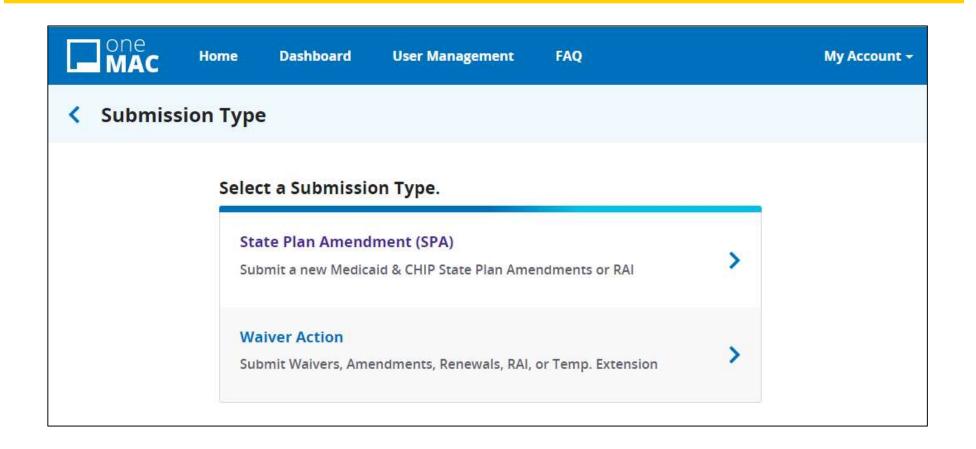
OneMAC Dashboard



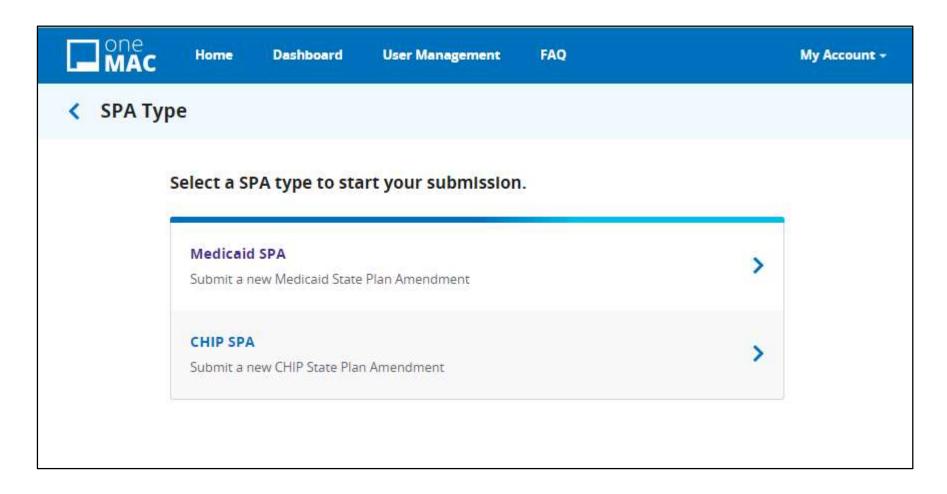
OneMAC – Package Details



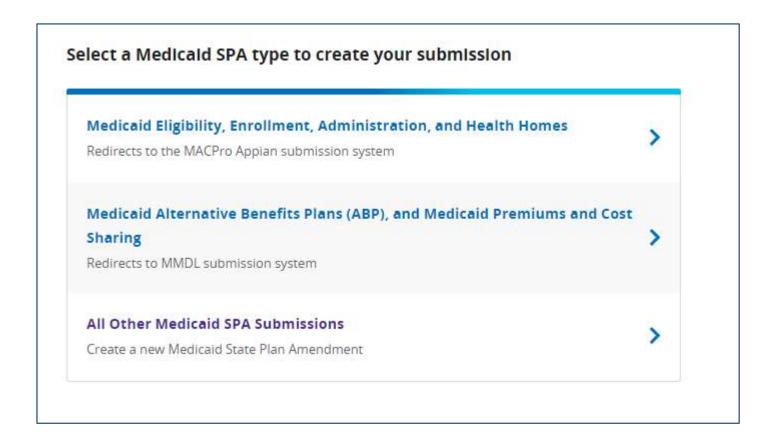
OneMAC – New Submission-(1/4)



OneMAC – New Submission-(2/4)



OneMAC – New Submission-(3/4)



OneMAC – New Submission-(4/4)

indicates required field.			
his content to review your package.	nation email is sent to you and to CM and you will not be able to edit this f follow up by email. If you leave this	orm. If CMS needs	
SPA ID*	What is my SPA ID?		
Must follow the format SS-YY-NNNN	The state of the s		
Reminder - CMS recommends that all S Submitted	SPA numbers start with the year in whic	n the package is	
Proposed Effective Date of Medica	old SPA*		
mm/dd/yyyy	D		
	100		
Attachments			
	chment. You can add multiple files p). Read the description for each of the		
		full list on the	
We accept the following file formats: FAQ Page:	.docx .jpg .pdf .png .xlsx. See the	Juli 1150 Oli Die	
We accept the following file formats:	.docx, .jpgpdf .png .xisx. See the	sun list on one	
We accept the following file formats: FAQ Page:		Add File No file chosen	
We accept the following file formats: SAQ Page: Indicates required attachment			
//e accept the following file formats: AQ 2888: Indicates required attachment CMS Form 179*		Add File No file chosen	
//e accept the following file formats: AQ Page: Indicates required attachment CMS Form 179*		Add File No file chosen Add File No file chosen	
//e accept the following file formats: AQ Page: Indicates required attachment CMS Form 179* SPA Pages* Cover Letter	Faith Tribal Engagement	Add File No file chosen Add File No file chosen Add File No file chosen	
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Ne accept the following file formats: AQ Page: Indicates required attachment CMS Form 179* SPA Pages* Cover Letter Document Demonstrating Good-1 Existing State Plan Page(s) Public Notice	Faith Tribal Engagement	Add File No file chosen Add File No file chosen	

OneMAC – Submit Formal Responses to RAI-(1/2)

- For any SPA submitted in OneMAC or MMDL for which an RAI has been issued, you have 2 options to submit a response. The 2 options will be covered shortly in the presentation.
- It should be noted that if a State is responding to a RAI issued for a MMDL SPA, that RAI response must be submitted via OneMAC.
- Submitting responses to an RAI is very similar to submitting a new SPA package.

OneMAC – Submit Formal Responses to RAI-(2/2)

Option 1: Select the link to the SPA from your dashboard; on the package details screen, select "Respond to RAI" from the Package Actions area.



Option 2: On your dashboard, click the Actions button for the SPA. Then select "Respond to RAI."

SPA ID	State ♦	Type ♦	Status \$	Initial Submission Date 🕶	Submitted By ♦	Actions
<u>SS-22-1228</u>	SS	CHIP SPA	RAI Issued	Dec 28, 2022		Withdraw Package
SS-22-0111	SS	CHIP SPA	Submitted	Dec 28, 2022		Respond to RAI

OneMAC-Withdraw RAI Responses-(1/4)

- To withdraw a Formal RAI Response in OneMAC, the first step is to ask the CPOC to enable the **Withdraw RAI Response** feature for the SPA in question.
- Once the CPOC has done so, the SPA status in the dashboard will indicate the RAI withdrawal function has been enabled:



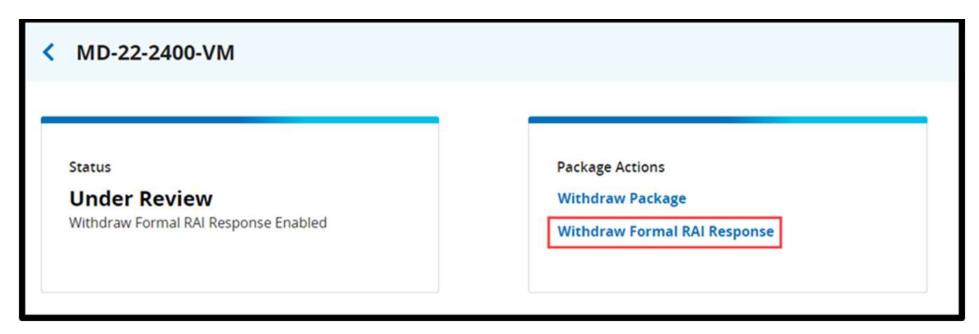
OneMAC-Withdraw RAI Responses-(2/4)

- Once the Withdraw RAI Response feature is enabled, there are 2 ways to withdraw the RAI responses.
- Option 1 is to use the Actions button on the dashboard:



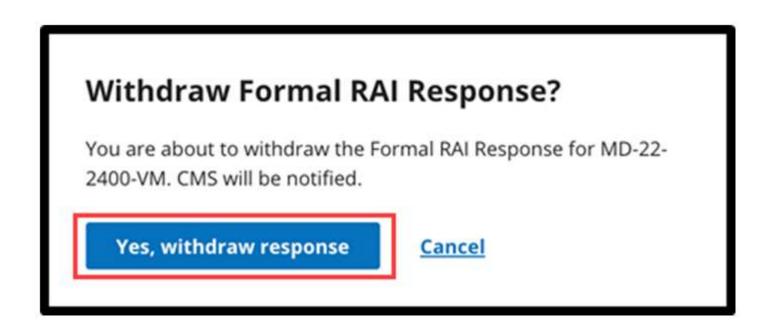
OneMAC-Withdraw RAI Responses-(3/4)

• **Option 2** is to select the link to the SPA on your dashboard and then select "Withdraw Formal RAI Response" from the Package Actions.



OneMAC-Withdraw RAI Responses-(4/4)

• Click "yes" to confirm that you wish to withdraw the RAI response.



OneMAC - Withdraw SPA Package-(1/2)

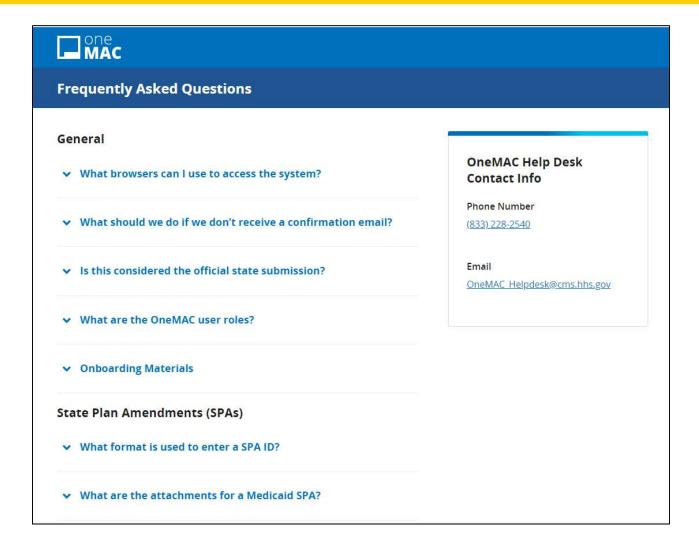
- The initial steps for withdrawing a SPA in OneMAC are similar to submitting RAI responses.
 - Option 1 is to click the link to the SPA on your dashboard or selecting "Withdraw package" form the Package Actions area or
 - Option 2 is to click the Actions button for the SPA on your dashboard and select "Withdraw Package"

OneMAC - Withdraw SPA Package-(2/2)

• A warning message will appear reminding you that once withdrawn, the package cannot be resubmitted. If you are sure you want to withdraw the package, click yes.

Withdraw Package? You are about to withdraw SS-22-1228. Once complete, you will not be able to resubmit this package. CMS will be notified. Yes, withdraw package Cancel

OneMAC FAQs



System Links and System Resources

- OneMAC <u>onemac.cms.gov</u>
- OneMAC FAQ questions and answers about OneMAC system access and roles, SPA and waiver submissions
- OneMAC Helpdesk OneMAC Helpdesk@cms.hhs.gov or (833) 228-2540
- MACPro https://macpro.cms.gov/
- <u>Medicaid and CHIP Program (MACPro) Portal</u> information and training on how to access MACPro, MACPro roles, system navigation, and the RUs available
 - Crosswalk from MACPro to Paper-Based State Plan and MMDL
 - Crosswalk from Paper-based State Plan to MACPro and MMDL
- MACPro HelpDesk <u>MACPro_HelpDesk@cms.hhs.gov</u> or 833-228-2540
- MMDL https://wms-mmdl.cms.gov/MMDL/faces/portal.jsp
- MMDL Helpdesk https://wms-mmdl.cms.gov/MMDL/mmdlHelpDesk.html

Information Resources

- <u>Medicaid.gov</u> Resources
 - Medicaid SPA Toolkit guidance on submissions and policy for many types of SPAs
 - <u>CMS 179 Form</u>
 - Public Notice/Public Process requirements
 - Standard Funding Questions
 - CMCS Organizational Chart
 - Plus many more!

Appendix A: CPOCs for Common SPA Types

Type of SPA	CPOC Division	CMCS Group
Disaster Relief SPAs SPAs that include coverage and reimbursement pages Eligibility SPAs (submitted through any system)	Division of Progam Operations (State Lead)	Medicaid and CHIP Operations Group
SPAs that only include reimbursement pages	Division of Reimbursement Review	Financial Management Group
Pharmacy SPAs - Attachment 3.1A item 12a; Attachment 4.19B item 12a; Section 4.26	Division of Pharmacy	Children and Adults Health Programs Group
Managed Care- Attachment 3.1F PACE - Attachment 3.1A	Division of Managed Care Operations	Managed Care Group
HCBS SPAs for 1915(i), 1915(k) and 1915(j)	Divisions of HCBS Operations and Oversight	Medicaid and CHIP Operations Group

Appendix B: Acronym Glossary

- ABP Alternative Benefit Plan
- CHIP Children's Health Insurance Program
- CMS Centers for Medicare & Medicaid
- CMCS Center for Medicaid and CHIP
- CPOC CMS Point of Contact
- DHCBSO Division of HCBS Operations
- DMCO Division of Managed Care Operations
- DRR Division of Reimbursement Review
- ELE Express Lane Eligibility

- MAGI Modified Adjusted Gross Income
- MMDL Medicaid Model Data Lab
- PACE Program of All-Inclusive Care
- PETI Post-Eligibility Treatment of Income
- RAI Request for Additional Information
- RU Reviewable Unit
- SPA State Plan Amendment
- SME Subject Matter Expert
- TPL Third Party Liability

Questions?