State/Territory Name: Alabama

State Plan Amendment (SPA) #: AL-13-0026-MM7

This file contains the following documents in the order listed:

- 1) Approval Letter
- 2) Summary Form (with 179-like data)
- 3) Approved SPA Pages
- 4) Additional Attachments that are part of the state plan

DEPARTMENT OF HEALTH & HUMAN SERVICES Centers for Medicare & Medicaid Services Atlanta Regional Office 61 Forsyth Street, Suite 4T20 Atlanta, Georgia 30303



### DIVISION OF MEDICAID & CHILDREN'S HEALTH OPERATIONS

March 14, 2014

Ms. Stephanie Azar, Acting Commissioner Alabama Medicaid Agency 501 Dexter Avenue Post Office Box 5624 Montgomery, Alabama 36103-5624

Attention: Stephanie Lindsay

RE: Title XIX State Plan Amendment, AL 13-0026-MM7

Dear Mrs. Azar:

Enclosed is an approved copy of Alabama's state plan amendment (SPA) 13-0026-MM7, which was submitted to the Centers for Medicare & Medicaid Services (CMS) on December 23, 2013. SPA 13-0026-MM7 establishes that one or more qualified hospitals are determining presumptive eligibility, and that the state is providing coverage for individuals determined presumptively eligible, in accordance with the Affordable Care Act. The SPA was approved on March 13, 2014. The effective date of this SPA is January 1, 2014.

Enclosed is a copy of the new state plan pages and attachments to be incorporated within a separate section at the back of Alabama's approved state plan.

If you have any questions, please contact Alice Hogan at 404-562-7432.

Sincerely,

//s//

Jackie Glaze Associate Regional Administrator Division of Medicaid & Children's Health Operations

**Enclosure** 

### Medicaid State Plan Eligibility: Summary Page (CMS 179)

### · State/Territory name:

Alabama

### Transmittal Number:

Please enter the Transmittal Number (TN) in the format ST-YY-0000 where ST= the state abbreviation, YY = the last two digits of the submission year, and 0000 = a four digit number with leading zeros. The dashes must also be entered.

AL-13-002

### Proposed Effective Date

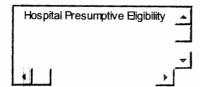
### Federal Statute/Regulation Citation

42 CFR 435

### Federal Budget Impact

	Federal Fiscal Year	Amount
First Year	2014	\$ 0.00
Second Year	2015	\$ 0.00

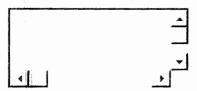
### Subject of Amendment



### Governor's Office Review

- 。 C Governor's office reported no comment
- o Comments of Governor's office received

Describe:



- 。 C No reply received within 45 days of submittal
- o Cher, as specified

Describe:



### • Signature of State Agency Official

o Submitted By:

Sharon Weaver

o Last Revision Date:

Mar 4, 2014

o Submit Date: Dec 23, 2013



### **Medicaid Eligibility**

OMB Control Number 0938-1148 OMB Expiration date: 10/31/2014

Presumptive Eligibility by Hospitals	S21
42 CFR 435.1110	
One or more qualified hospitals are determining presumptive eligibility under 42 CFR 435.1110, and the state is providing Medicaid coverage for individuals determined presumptively eligible under this provision.	
• Yes No	
☑ The state attests that presumptive eligibility by hospitals is administered in accordance with the following provisions:	
A qualified hospital is a hospital that:	
Participates as a provider under the Medicaid state plan or a Medicaid 1115 Demonstration, notifies the Medicaid agency its election to make presumptive eligibility determinations and agrees to make presumptive eligibility determinations consistent with state policies and procedures.	of
Has not been disqualified by the Medicaid agency for failure to make presumptive eligibility determinations in accordance with applicable state policies and procedures or for failure to meet any standards that may have been established by the Medicaid agensy.	ce
Assists individuals in completing and submitting the full application and understanding any documentation requirements.	
C Yes • No	
■ The eligibility groups or populations for which hospitals determine eligibility presumptively are:	
Pregnant Women	
■ Infants and Children under Age 19	
Parents and Other Caretaker Relatives	
Adult Group, if covered by the state	
Individuals above 133% FPL under Age 65, if covered by the state	
■ Individuals Eligible for Family Planning Services, if covered by the state	
Former Foster Care Children	
Certain Individuals Needing Treatment for Breast or Cervical Cancer, if covered by the state	
Other Family/Adult groups:	
Eligibility groups for individuals age 65 and over	
Eligibility groups for individuals who are blind	
Eligibility groups for individuals with disabilities	
Other Medicaid state plan eligibility groups	
Demonstration populations covered under section 1115	
The state establishes standards for qualified hospitals making presumptive eligibility determinations.	

TN No: 13-0026-MM7

Alabama

Approval Date: 03/13/14

Effective Date: 01/01/14



### **Medicaid Eligibility**

<ul> <li>The presumptive period begins on the date the determination is made.</li> <li>The end date of the presumptive period is the earlier of:         <ul> <li>The date the eligibility determination for regular Medicaid is made, if an application for Medicaid is filed by the last day of the month following the month in which the determination of presumptive eligibility is made, if no application for Medicaid is filed by that date.</li> <li>Periods of presumptive eligibility are limited as follows:</li></ul></li></ul>	← Yes ← No
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PRA Disclosure Statement

TN No: 13-0026-MM7 Alabama

Approval Date: 03/13/14 S21-2 Effective Date: 01/01/14



### **Medicaid Eligibility**

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0938-1148. The time required to complete this information collection is estimated to average 40 hours per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: CMS, 7500 Security Boulevard, Attn: PRA Reports Clearance Officer, Mail Stop C4-26-05, Baltimore, Maryland 21244-1850.

TN No: 13-0026-MM7

Alabama

Approval Date: 03/13/14 \$21-3

Effective Date: 01/01/14



### Alabama Medicaid Hospital Presumptive Eligibility Application

**Instructions:** To find out if the patient can get Hospital Presumptive Eligibility (HPE), please ask the patient to answer all the questions on this form. This is a voluntary program. All information is confidential. HPE gives patients temporary coverage. If the patient is pregnant, services are limited to ambulatory prenatal and pregnancy-related care only. The patient must fill out a full Alabama Medicaid application to get continued coverage.

Last Name	First Name	Middle Name	(Jr. Sr. II. etc.	)
Date of birth (month/date/year)	Social Sec	curity Number (optional)	Male	Female
☐ If homeless, check the box & tell us	s where we can reach you.			
Home Address (number & street) City	State ZIP Code			
Mailing Address (if different than above	e) City State ZIP Code			
Living in Alabama?   Yes   No	US Citizen or Qualifie	ed Non-Citizen? !! Yes   : No		
County living in?				
Best contact phone number	Other phone number	Email address		
What language does the patient speak	best? What land	nguage does the patient read best?		
1. Does the patient have an Alabama N	Medicaid Card? □ Yes □ No			
If yes, what is the identification number	r on the card (if available)?			
2. Is the patient a parent of a child or co	aretaker relative of a child that li	ives with the patient? ☐ Yes ☐ No		
3. Was the patient in Foster Care at 18	3 years old, and is now under 26	3 years old? ☐ Yes ☐ No		
4. Is the patient pregnant? Yes				
If yes, when is the expected due dat	e?How	w many babies expected (if known)		
Note: If the patient is pregnant, service	es are limited to ambulatory, pre	enatal and pregnancy-related coverage only.		
How many family members live in the parent, spouse, and any child		ousehold)		
(mondo paroni, oposios, a,	Ton ander age =g	, asciroia,		
How much is the patient's household in	ncome?			
\$Monthly	or \$	Yearly		
complete the Alabama Medicaid	d application before the last	dicaid pre-enrollment application. I une st day of the following month my Alaba age. I declare that the information I pro	ama Medicaid p	pre-
Signature of patient or parent/spouse/gua	ardian/emancipated minor	Relationship to patient (if applicable)	Date	

## Hospital Presumptive Eligibility **Determiner Training**

Policy, Training, and Operational Readiness Division Beneficiary Services Alabama Medicaid Agency

### Agenda

- HPE as part of the Continuum of Coverage
- HPE Overview
- How Hospitals Can Participate in HPE
- Who is Eligible to Enroll in Medicaid through HPE
- How the HPE Process Works
- Contact Information

# HPE as part of the Continuum of Coverage

### Affordable Care Act Coverage Changes

- The Affordable Care Act (ACA) was signed into law in March 2010; it makes major changes to how people secure health coverage in the United States. Coverage changes include:
- Medicaid and CHIP expansion and improvements
- Health insurance marketplaces for individuals and small businesses
- Private insurance market reforms

## The New Vision for Medicaid and Child Health Insurance Program

### Single, Streamlined Application

Individuals can apply for Marketplace coverage and all insurance affordability programs (Medicaid, CHIP, premium tax credits) on one application

## Simplified Eligibility and Enrollment Rules

defined concepts of income and household to determine Medicaid and CHIP eligibility for Modified Adjusted Gross Income (MAGI) is the new income methodology based on IRSchildren, pregnant women, parents and other caretaker relatives.

### **Modernized Eligibility Systems**

Increases use of automated rules engines to enable real-time eligibility determinations; individuals can apply for coverage online

## Children's Coverage Improvements

All children up to age 19 with family incomes up to 141% FPL are now Medicaid-eligible

### **Hospital Presumptive Eligibility**

Hospitals can now determine individuals to be presumptively eligible for Medicaid

### **HPE Overview**

### What Is Hospital Presumptive Eligibility (HPE)?

January 2014, hospitals can determine Medicaid eligibility for certain individuals who are likely to be eligible

access to coverage for eligible individuals; this is discussed in Eligibility under HPE is temporary but allows immediate more detail later in the presentation

## Connected to Coverage and Care How HPE Works to Get People

- HPE improves individuals' access to Medicaid and necessary services by providing another channel to apply for coverage
- services provided, just as if the individual was It ensures the hospital will be reimbursed for enrolled in standard Medicaid
- HPE is not about short-term coverage; it provides individuals with an opportunity to get connected to longer-term coverage options

# How Hospitals Can Participate in HPE

# How Hospitals Can Participate in HPE

- states must provide a mechanism for a hospital to Hospital participation in HPE is optional, but become qualified to conduct HPE
- To make HPE determinations, a hospital must:
- Participate in the Medicaid program
- determinations by completing the HPE Provider Status Notify the state of its election to make HPE and Agreement
- policies and procedures of the state and complete the Agree to make HPE determinations consistent with **HPE Determiner Agreement**



## Hospital Presumptive Eligibility (HPE) Application

Provider Status and Agreement

Presumptive Eligibility (PE) is short-term Medicaid coverage for children up to age 19, pregnant women, former foster care and parent/caretaker relatives. It is also the process of applying for this short-term coverage. This means covered medical services accessed during this time by the eligible individual will be paid by Medicaid. Periods of presumptive eligibility are limited to no more than one presumptive eligibility period within a calendar year.

refer and encourage individuals to begin the full Medicaid application process to provide patients the most comprehensive relatives; coverage for former foster care; Breast and Cervical Cancer Program coverage, or one year of family planning Medicaid coverage for women. The Alabama Medicaid agency expects the HPE provider to make a good faith effort to children; coverage for pregnant women (which includes two months of post-partum care); coverage for parent/caretaker A finalized and approved full Alabama Medicaid application form may result in 12 months of Medicaid eligibility for coverage period

To become a HPE Determiner, an individual must first be a member of an eligible hospital. Each determiner will also be Determiner. Each qualified hospital will be responsible for ensuring that the trained determiners follow applicable required to complete an Alabama Medicaid sanctioned training to qualify as a Hospital Presumptive Eligibility Alabama Medicaid rules

Provider Status and Agreement

Medicaid coverage for ambulatory prenatal services and full coverage for children, former foster care and parent/caretaker Alabama Medicaid's PE forms and methodology to establish PE for individuals, entitling pregnant women to receive I understand that presumptive eligibility provider status means that this hospital will, to the best of our ability, use relatives

subject to review by state and/or federal agencies. I understand hospital staff must sign and abide by the Determiner Code of Conduct. Failure to sign the Code of Conduct or to comply with guidelines for establishing PE status may result in I understand that the hospital must keep complete and thorough records on all PE clients, and that these records are denial of application for determiner status or immediate termination of determiner status.

Alabama Medicaid may terminate HPE status immediately if the Code of Conduct is breached or if the HPE fails to comply with Alabama Medicaid guidelines for establishing HPE status.

Provider Name /Please Print/	Provider Telephone Number	Number
Address		
City	State Zip Code	
Provider's Medicaid Billing Number		
Provider's E-mail Address		
Authorized Signature	Printed Name	Date



### Hospital Presumptive Eligibility (HPE) Application Determiner Agreement & Code of Conduct

## Determiner Code of Conduct Disclosure or Misuse of Confidential or Official Information and Agreement Code of Conduct

never acceptable to convey an indifferent, hostile or careless attitude toward clients, even if clients are abusive. If a client continues to Presumptive Eligibility Determiners (PEDs) must conduct themselves in a professional manner in all dealings with the public. It is be abusive or threatening please courteously refer them to an Alabama Medicaid (Medicaid) office.

personal relationship that could compromise, or be reasonably perceived by the public as compromising the integrity of their official PEDs shall disqualify themselves from participating in any official action affecting clients or other persons with whom they enjoy a

PEDs may not receive any financial benefits as a result of his/her provision of services to a client on behalf as a PED of Medicaid, other than what may be provided by Alabama Medicaid.

## Disclosure or Misuse of Confidential or Official Information

PEDs may not disclose confidential or official information if the disclosure of such information is prohibited by law or regulation or would be contrary to the best interest of Medicaid or its clients.

PEDs may not disclose or misuse confidential or official information not generally available to the public, or acquired by virtue of his/her affiliation with Alabama Medicaid, for his/her own or another's private gain

PEDs under investigations or charged with criminal activities and/or unethical practices will subject the determiner to immediate termination of their determiner status. Alabama Medicaid agrees to train PED in all matters relating to PE determination and supply all initial forms needed for PE.

PED agrees to 1) Participate in trainings sponsored by Alabama Medicaid; 2) Transmit to Alabama Medicaid the PE approvals on the Keep complete records on all PE clients, these records are subject to review by state and/or federal agencies 5) Sign, abide by, return day approved, if a weekday, or on the next work day if the PE approval occurs on a weekend; 3) Maintain client confidentiality, 4) the PE Determiner Code of Conduct; 6) comply with Alabama Medicaid guidelines for establishing PE status.

Alabama Medicaid may terminate PED status if the Code of Conduct is breached or if the PED fails to comply with Alabama Medicaid guidelines.

PE Determiner Name (Please Print)	PE Determiner's Signature	Work Telephone	Date
Work E-Mail Address			

## Hospital Staff Eligible to Make HPE **Determinations**

- Once a hospital is a qualified entity:
- Any hospital employee who is properly trained and certified can make HPE determinations
- practices or clinics, including those in off-site locations This includes employees in hospital-owned physician
- authority for HPE determinations to non-hospital Participating hospitals may not delegate the staff
- Third party vendors are permitted to assist with various HPE functions except for the determination

## Staff Training and Certification

- authorized hospital representative and submitted to the Medicaid contact The "Hospital Provider Status and Agreement" must be completed by an in an electronic format
- The "HPE Determiner Agreement" must be completed by the hospital staff member(s) wishing to become a HPE determiner and submitted to the Medicaid contact in an electronic format
- HPE determiners must complete training provided by Medicaid prior to performing HPE determinations
- Ongoing trainings are provided for HPE determiners

http://medicaid.alabama.gov/CONTENT/4.0 Programs/4.4.0 Medical Servic es/4.4.6.7 Hospital Presumptive Eligibility.aspx

# Alabama HPE Policies and Procedures

- application (Application Assisters, on line, Patients found eligible for HPE must be referred to complete the full Medicaid mail, in person or phone)
- Alabama Medicaid will take corrective action against hospitals, including termination from the HPE program, if the hospital does not follow Medicaid policies

Who is Eligible to Enroll in Medicaid What are the Benefits? through HPE?

## Populations Eligible for Medicaid via HPE **Determinations**

- Individuals who do not currently receive Medicaid benefits and have not had a PE period in the timeframe set by the state limited to one PE determination per year (for pregnant women, limited to one PE determination per pregnancy)
- Applicant must attest to their citizenship/qualified non-citizen and state residency status
  - Parent and other Caretaker Relatives- 13% Federal Poverty Level (FPL)\* Individuals who fall into one of the following income-based groups: Pregnant Women- 141% FPL\*

Children- 141%FPL \*

Former Foster Care- No income limit, up to age 26

\*Note: A 5% FPL disregard must be applied for individuals over the applicable income level

PARENTS AND CARI	PARENTS AND CARETAKER RELATIVES
Income (	Income Guidelines
Note: Federal Poverty Levels (FPL) change in be provided as soon as the new figures	Effective February 1, 2014  Note: Federal Poverty Levels (FPL) change in February of each year, updated amounts will be provided as soon as the new figures are released by the federal government
FAMILY SIZE	MONTHLY GROSS INCOME LIMIT (18% FPL)*
	*Note: Includes 5% FPL disregard
1	\$176.00
2	\$236.00
3	\$297.00
4	\$358.00
5	\$419.00
9	\$480.00
7	\$541.00
8	\$602.00
ADDITIONAL FA	ADDITIONAL FAMILY MEMBERS
Add   \$61   for each additional family member over 8.	ember over 8.

### Note: Federal Poverty Levels (FPL) change in February of each year. Updated amounts will be provided as soon as they are released by the federal government. PREGNANT WOMEN/CHILDREN (AGES 0-18) Effective February 1, 2014 Income Guidelines

FAMILY SIZE	MONTHLY GROSS INCOME LIMIT
	(146% FPL)* *Note: includes 5%FPL Disregard
	\$1,420.00
2	\$1,914.00
3	\$2,408.00
4	\$2,902.00
5	\$3,396.00
9	\$3,890.00
7	\$4,384.00
8	\$4,878.00

# Duration of Eligibility under HPE

- HPE period begins with, and includes, the day on which the hospital makes the HPE determination
- HPE period ends with:
- determination for standard Medicaid, if the individual files following the month in which the presumptive eligibility a full Medicaid application before the end of the month The day on which the state makes the eligibility determination was made, or
- the hospital makes the HPE determination, if the individual The last day of the month following the month in which does not file a full application by that time
- The HPE period is limited to one PE determination per year and once per pregnancy for pregnant women

## **HPE Determiner Resources**

### Medicaid Household and Income Calculations

- makes it appear to the HPE Determiner that they include information on the HPE application that There may be instances where a patient may are over the applicable income limit for a program
- calculate household size and income in instances where the patient may initially appear ineligible Determiner to discuss with the patient how to The following resources are to assist the HPE for HPE

# Determining Households for Medicaid

- Three categories of individuals
- Tax filers not claimed as a tax dependent
- Tax dependents
- Non-filers and not claimed as a tax dependent
- Based on expected tax filing status

## **Modified Adjusted Gross Income** household size rules

### Tax filer Rule:

If the individual expects to file taxes and is not expected to be claimed as tax dependent by anyone else: the household consists of the taxpayer, a spouse living with the taxpayer, and all persons whom the tax payer expects to claim as a tax dependent.

### Non Filer Rule:

claimed as a tax dependent,the household consists of the individual and, the For individuals who neither expect to file a tax return nor expect to be following individuals living in the household:

- The individual's spouse
- The individual's natural, adopted and step children under age 19, or, in the case of full-time students, under age 21
- and step) for individuals under age 19, or, in the case of full-time students, The individual's parents (natural, adopted and step) and siblings (adopted

## General Rules in Determining HH Size

General Rules	Action where the property of the second seco	Exceptions	Action
Tax payer who is not claimed as a dependent	Include taxpayer and all tax dependents claimed.	Always include married couples living together in the HH of the other spouse regardless of whether they expect to be claimed as a tax dependent of the other spouse or whether they file separately	
Tax dependents	HH is same as the HH of the tax payer unless one of the following exceptions applies:	<ul> <li>Individual other than spouse, biological, adopted or stepchild is being claimed as tax dependent by another taxpayer</li> <li>Children who expect to be claimed by one parent as a tax dependent and under age 19 or, under age 21 and a full-time student who is living with both parents but whose parents don't expect to file a joint tax return</li> <li>Children under age 19 or, under age 21 and a full-time student who are being claimed by noncustodial parent</li> </ul>	If one of the exceptions exists follow non-filer HH rules which are: Include the individual and the following if living with the individual: Spouse Natural, adopted and step children If the individual is a child, include the child's natural, adopted and step-parent and siblings who are also children
Non tax filers or individuals not claimed as tax dependent	Follow non-filer HH rules which are:  1. Include the individual and the following if living with the individual:  a. Spouse  b. Natural adopted and step children  c. If the individual is a child, include the child's natural, adopted and step-parent and siblings who are also children	Always include married couples living together in the HH of the other spouse regardless of whether they expect to be claimed as a tax dependent of the other spouse or whether they file separately	
Pregnant women	When determining the HH of the pregnant woman, count the pregnant woman plus the number of unborn.	When determining the HH size of other individuals who have a pregnant woman in their HH, count the pregnant woman and include actual number of babies she is expected to deliver.	

## for each member of the individual's household **Determine Modified Adjusted Gross Income**

- Household income equals the sum of the Modified Adjusted Gross Income of every member of the individuals household whose income is counted.
- Do not count the income of a child, or a person who is expected to be a tax dependent of another household member ... **unless that** person is required to file a tax return.
- Use special rules for lump sum income, educational scholarships and awards and special Alaska native/American Indian income
- If needed apply 5% of FPL to determine if individual is eligible for applicable program

#### Income

- Self-employment and farm income (after depreciation and deduction of capital losses) is counted
- Social Security Payments are counted, both taxable and non-taxable
- Lump sum payment is counted in the month it is received
- Child support income is not counted
- Veterans income is not counted
- Workers' compensation is not counted
- Gifts and inheritance is not counted

### Income (cont'd)

- Scholarships, fellowship grants and awards used for educational purposes are not counted
- Salary deferrals [flexible spending, cafeteria and 401(k) plans] are not counted
- Temporary Assistance for Needy Families (TANF) is not counted
- Supplemental Security Income (SSI) is not counted
- American Indian and Alaska Native income derived from distributions, payments, ownership interests , and real property usage rights are not counted
- Alimony paid is deducted from income
- Student Loan interest paid is deducted from income

### Farm Income

2MB No. 1545-0074

SCHEDULEF

based on the "Schedule F" tax Farm income is deductions

- Line 34

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ď.	Principal crop or activity	B Enter cod	Enter code from Part IV	_	C Accounting method:	D Employer	D Enployer ID number (EPR) (see instr)	
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	Cost or other base of investorial or other news reported or line to Subtract line 15 from tine 19.	or other news reported or	Te 12.	₽]		-		
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7	Conservator expenses (see instructions)	_	Ţ	_	Other (land, animals, etc.)	98		
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### Self Employment Income

Self-employment income is based on the "Schedule C" tax deductions

- Line 31

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#### Countable Income

- Earned income (e.g., wages, salary, or any compensation for work)
- Self-employment income from a business or hobby
- Social Security income, including Social Security Disability Insurance (SSDI) and retirement benefits
- Unemployment benefits
- Investment income, including interest, dividends, and capital gains
- Alimony received
- Pensions and annuities
- Rents and royalties received

Calculated on IRS Form 1040 on lines 7 to 22

(Some gross earnings for employees may already be reduced by "Pre-tax deductions" such as health or life insurance

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#### Adjusted Gross Income (AGI)

Gross income minus adjustments = AGI (also know as adjustments above the line). Listed on IRS Form 1040 on line 37.

- Examples of adjustments\* made to gross income to determine adjusted gross income include:
- Certain salary deferrals
- Cafeteria/flexible spending plans,
- Contributions to "401(k)" plans)
- Contributions to a health savings account
- Job-related moving expenses
- Student loan interest
- Tuition and fees \*\*
- Alimony paid

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## How The HPE Process Works

### **Covered Services Under Hospital** Presumptive Eligibility (HPE)

Benefits are the same as those provided under the Medicaid group for which the individual is determined presumptively eligible

### Exceptions

 Pregnant women - benefits limited to ambulatory prenatal care (birthing expenses are not covered)

# The HPE Determination Process

At individual's initial visit, HPE determiner should take the following steps:

- Assist individual with completing HPE application
- Assist individual in completing required questions for; name, DOB, sex, residency, citizenship, parent/caretaker
- Assist individual with calculating monthly family income and household size
- Ask if previously enrolled in Medicaid (obtain number if possible) ļ
- Determine if individual meets HPE criteria; if so, confirm eligibility
- Send individual's information to Alabama Medicaid HPE contact
- Print/provide eligibility notice to individual
- Summarize benefits and answer any questions
- www.insurealabama.org, direct to local Medicaid office or apply by Encourage application for standard Medicaid; Refer to Application Assister if the hospital has Assisters, apply on line at phone



## Alabama Medicaid Hospital Presumptive Eligibility Application

all the questions on this form. This is a voluntary program. All information is confidential. HPE gives patients temporary Instructions: To find out if the patient can get Hospital Presumptive Eligibility (HPE), please ask the patient to answer coverage. If the patient is pregnant, services are limited to ambulatory prenatal and pregnancy-related care only. The patient must fill out a full Alabama Medicaid application to get continued coverage.

Last Name	First Name	Middle Name	(Jr. Sr. II. etc.)	
			171	LJ
Date of birth (month/date/year)	Social Security Number (optional)	ber (optional)	Male	Female
☐ If homeless, check the box & tell us wh	where we can reach you.			
Home Address (number & street) City State ZIP Code	le ZIP Code			
Mailing Address (if different than above) City State ZIP Code	ity State ZIP Code			
Living in Alabama? = Yes = No	US Citizen or Qualified Non-Citizen?   Yes   No	lizen? ⊑ Yes ⊆ No		
County living in?				
Best contact phone number	Other phone number	Email address		
What language does the patient speak best?		What language does the patient read best?		

1. Does the patient have an Alabama Medicaid Card? Thes Tho

If yes, what is the identification number on the card (if available)?

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## **HPE Application Questions**



### Alabama Medicaid Hospital Presumptive Eligibility Application

all the questions on this form. This is a voluntary program. All information is confidential. HPE gives patients temporary instructions; To find out if the patient can get Hospital Presumptive Eligibility (HPE), please ask the patient to answer coverage. If the patient is pregnant, services are limited to ambulatory prenatal and pregnancy-related care only. The patient must fill out a full Alabama Medicaid application to get continued coverage.

Lasi Name	First Name	Middle Name	(Jr. Sr. II. etc.)	
Date of birth (month/date/year)	Social Sec	Social Security Number (optional)	Male	Fernale
<ul> <li>If homeless, check the box &amp; tell us where we can reach you.</li> </ul>	is where we can reach you.			
Home Address (number & street) City State ZIP Code	State ZIP Code			
Malking Address (if different than above) City State ZIP Code	e) City State ZIP Code			
Lwing in Alabama? _Yes _ No	US Citizen or Qualifie	US Citizen or Qualified Non-Citizen? _ Yes _ No		
County living in?				
Best contact phone number	Other phone number	Email address		
What language does the patient speak best?		What language does the patient read best?		

- Does the patient have an Alabama Medicard Card?
   Yes = No
- If was what is the identification number on the card (if available)?

Name, beginning with last name

Anne Jane Ex. Doe

DOB

Ex. 11/22/73

Ex. 111-22-3333

If patient does not know SSN, write "Unknown" If patient does not have a SSN, write "None"

Homeless

Ex. Check Male or Female

Ex. Check if no home address

Home Address

123 Main ST Anytown, AL 12345

Mailing Address, if not home address

Ex. PO Box 1 Anytown, AL 12345

Also used if homelessness is indicated

Living in Alabama

Ex. Check yes or no

Accept attestation of residency

# stions (cont'd)

HPE Application		<u>e</u> s
falling Address (if different than above) City State ZIP Code Immg in Alabona? _ Yes _ No US Citizen or Qualified Non-Citizen? _ Yes _ No	•	US ci
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What language does the patient speak best?  What language does the patient read best?		A list found
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is the patient pregnant? Tives Tho	•	Best
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		Ex. S
Signature of patient or parent/spouse-quandian-emancipated minor Relationship to patient (4 applicable)		

- of eligible immigration statuses can be ://www.healthcare.gov/immigrationk yes or no (Accept Attestation) tizen or Qualified Non-Citizen s-and-the-marketplace, d at the link below:
- nple (Ex.): Montgomery ty living in
- phone number 123) 456-7891
- phone number 456) 789-1011
- nedoe@yahoo.com
- t language spoken best nglish
- t language read best panish

# HPE Application Questions (cont'd)

What language does the patient speak best?	What language does the patient read best?	patient rea	d best?	
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if yes, what is the identification number on the card (if available)?	raiable)?			
2 is the patient a parent of a child or caretaker relative of a child that lives with the patient?	of a child that lives with the pa	tient?	_Yes _No	
3. Was the patient in Foster Care at 18 years old, and is now under 26 years old?	now under 26 years old?	:Yes	0 <b>%</b> .	
4. Is the patient pregnant? Tes Tho				
If yes, when is the expected due date?	How many babies expected (if known)	expected (if	(mown)	
Note: if the patient is pregnant services are limited to ambulatory prenatal and pregnancy-related coverage only	mbulatory prenatal and pregr	vancy-relate	ooverage only	

How many family members live in the patient's household? (Include parent, spouse, and any children under age 21 immg in the household)

How much is the patient's household income

Northy or S rearry

I certify that I have read and understand this Alabama Medicaid pre-enrollment application. I understand that I must complete the Alabama Medicaid application before the last day of the following month my Alabama Medicaid pre-enrollment application is approved to continue my coverage. I declare that the information | provided is true, correct, and complete.

Does patient have a AL Medicaid card? Check yes or no

If yes, what is the number on the card?

- Is the patient a parent of a child or a caretaker relative that lives with the child? Check yes or no (a child is under 19)
- Was the patient in Foster Care at 18 years old, and is now under 26 years old? Check yes or no
- Is the patient pregnant? Check yes or no, list the number of babies
- How many family members live in the patient's household?

Patient enters an amount- assist if needed

How much is the family's income before taxes?

Dage

Relationship to patient (if applicable)

Signature of patient or parent/spouse-guard-an-emanopaired minor

Patient enters an amount- assist if needed

Signature of patient

# Verification of Eligibility Criteria for HPE

- proof/documentation of any PE eligibility Individual cannot be required to provide criteria
- (e.g., medical verification of pregnancy is not required)
- Hospital/state must accept self-attestation of income, citizenship/immigration status and residency

# How to Make a Determination

- determination and provide notice to the patient upon completion of the HPE HPE determiner will complete the application when possible
- number to the HPE determiner for billing Medicaid contact will provide Medicaid purposes

## How to Submit Data

electronically to the Medicaid HPE contact HPE determinations will be submitted

The HPE application completed by the patient and the Approval/Denial notice completed by the determiner will be scanned and emailed to Medicaid HPE contact until further notice

## Approval and Denial Notices

- Hospitals must provide individuals with a written notice after the HPE determination is made, which includes:
- Whether HPE was approved or denied
- If approved, beginning and ending dates of the HPE period
- If denied, the reason for the denial and the option to submit a regular Medicaid application
- approvals (and date range for the HPE period) on the day approved, if on a workday, or on the next work day if the Hospitals must notify Alabama Medicaid of HPE HPE approval occurs on the weekend

### Connecting to Full Medicaid Coverage Outside the Hospital

- Individuals can apply for full Medicaid coverage:
- Application Assisters (primary referral if available)
- Online at www.lnsurealabama.org
- In-person at their local Medicaid office
- By mailing the single streamline application to PO Box 304839
  - Montgomery, AL 36130-4839
- By telephone at 1-800-373-5437
- Individuals can find help completing the single streamlined application at 1-800-362-1504



Alabama M	Medicaid Agency
Application Date	ate
Dear	
You submitted an	l an application for Alabama Medicaid Hospital Presumptive Eligibility and are;
_ Approved	BeginsEndsEnds
_ Denied	<ul> <li>Too much income □ Doesn't fit into an eligibility group</li> <li>No child in home of Parent/Caretaker □ No eligible immigration status</li> </ul>
TE 1	INUI ALI AIAUALIA LESIUCIA — OILICI, SPECILY

	No child in home of Parent/Caretaker No eligible immigration status
	Not an Alabama resident Other: specify
If Approved:	roved:
•	Hospital Presumptive Eligibility (HPE) is short term Medicaid coverage. Coverage
	begins the date that an eligibility determination is made by the hospital, and ends on
	either the date of a full eligibility determination, if the individual files a full Medicaid
	application by the last day of the month following the month in which the HPE
	determination was made: or. if the individual does not file a full Medicaid application.
	HPE ends on the last day of the month following the month in which the HPE
	determination was made. If you are approved as pregnancy only, services are limited to
	ambulatory prenatal and pregnancy-related care only. If you are approved as a

#### If Denied:

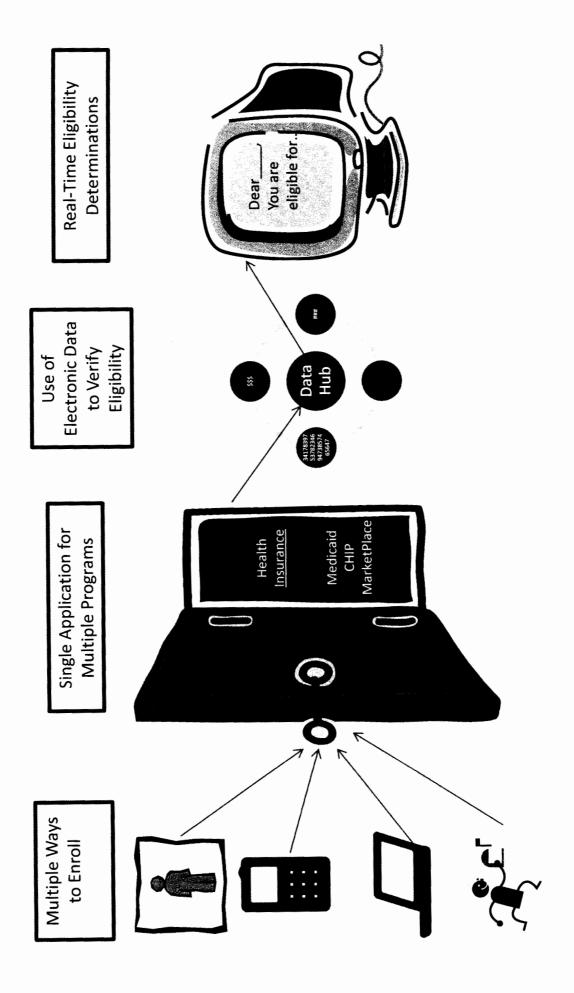
• Information will be provided to you for how and where you can apply for Medicaid including the new streamlined application online at https://insurealabama.org

Parent/Caretaker you have full coverage. You must complete a full Medicaid application

for possible coverage beyond the short term coverage.

Date
Printed Name
HPE Determiner Signature

## Streamlined Enrollment



### **Contact Information**

### Alabama Medicaid Hospital Presumptive Eligibility Contact and Additional Resources

For questions or more information on Alabama Hospital Presumptive Eligibility please contact:

Paul.McWhorter@medicaid.alabama.gov

334-242-5660

www.medicaid.alabama.gov

http://medicaid.alabama.gov/CONTENT/4.0 Programs/4.4.0 Medic al Services/4.4.6.7 Hospital Presumptive Eligibility.aspx